

**MINUTES**  
**Virginia Port Authority Board of Commissioners**  
**Growth and Operations Committee Meeting**  
**August 8, 2016**

The Virginia Port Authority ("VPA") Growth and Operations Committee ("Committee") held a meeting on August 8, 2016, in the VPA's Conference Room, 600 World Trade Center, Norfolk, Virginia. Chairman Diamonstein called the meeting to order at 2:00 p.m.

The following were then in attendance:

Committee Members Present:

Alan A. Diamonstein, Chair  
Jennifer D. Aument, Vice Chair  
J. William Cofer  
Faith B. Power  
Val S. McWhorter

Committee Members Absent:

Daniel C. Gundersen

Board Members Present:

John G. Milliken, VPA Board Chairman  
John N. Pullen, VPA Board Vice Chairman  
Gary T. McCollum  
Kim Scheeler  
Deborah C. Waters  
F. Blair Wimbush

VPA Staff:

John F. Reinhart, CEO and Executive Director  
James Bibbs, Chief Human Resources Officer  
Cathie Vick, Chief Public Affairs Officer  
Rodney W. Oliver, Chief Financial Officer  
Joseph P. Ruddy, Chief Innovation Officer  
James W. Noel, III, General Counsel  
Matthew Barnes-Smith, Vice President, Strategic Planning  
Debra J. McNulty, Clerk to the Board

Virginia International Terminals, LLC (VIT) Staff:

Thomas D. Capozzi, Chief Sales Officer  
Shawn Tibbetts, Chief Operations Officer

Guests:

The Hon. Aubrey L. Layne, Jr., Secretary of Transportation  
Ms. Grindly Johnson, Deputy Secretary of Transportation  
W. Brice Fiske, Office of the Attorney General

Mr. Ruddy conducted the safety briefing at this time.

**Motion for Closed Session**

Chairman Diamonstein asked for a motion to go into closed session. The motion was read by Mr. McWhorter, "...to convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(38), and the provisions of §62.1-132.4, to discuss proprietary information and data furnished to the VPA in confidence, including but not limited to customer and cargo contracts, agreements, or information, ship tally sheets, ship manifests, information relating to tonnages and cargoes, annual budgets; as well as metrics, analyses, and data relating to its safety program and terminal throughput activity, including gate, rail, and chassis usage, information technology initiatives, and vessel size and capacity forecasting; and pursuant to §2.2-3711(A)(6), to discuss or consider the investment of public funds relating to strategic growth initiatives and projects, including the Port's Strategic Growth Plan and certain information technology developments, where competition or bargaining is involved, where, if made public initially, the financial interests of the VPA would be adversely affected."

The motion was seconded by Mr. Diamonstein.

**End of Closed Session**

At 4:15 p.m., the Growth and Operations Committee came out of closed session and the following resolution was read by Mr. Cofer:

"Whereas, the Virginia Port Authority Growth and Operations Committee had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Committee members that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved, that the Growth and Operations Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee."

The resolution was seconded by Ms. Aument and passed by a roll call vote of the Growth and Operation Committee members and Chairman and Vice Chairman (ex officios), as follows:

Ayes: 7 (Aument, Cofer, Diamonstein, Power, McWhorter, Milliken, Pullen)

Nays: 0      Absent During Vote: 1 (Gundersen)      Absent During Meeting: 1 (Gundersen)

There were no public comments and the meeting adjourned at 4:15 p.m.

Respectfully submitted,



Debra J. McNulty  
Clerk to the Board