

**MINUTES**  
**Virginia Port Authority Board of Commissioners**  
**Executive Committee Meeting**  
**January 23, 2017**

The Virginia Port Authority (“VPA”) Executive Committee (“Committee”) held a meeting on January 23, 2017, in the VPA’s Conference Room, 600 World Trade Center, Norfolk, Virginia.

The following were then in attendance:

Executive Committee Members Present:

John G. Milliken, VPA Chairman  
John N. Pullen, VPA Vice Chairman  
Jennifer D. Aument  
Alan A. Diamonstein, Chair/Growth and Operations Committee  
Gary T. McCollum, Chair/Finance and Audit Committee

Board Members Present:

Faith B. Power  
Val S. McWhorter  
Kim Scheeler  
Deborah C. Waters  
F. Blair Wimbush

VPA Staff:

John F. Reinhart, CEO/Executive Director  
Cathie Vick, Chief Public Affairs Officer  
James W. Noel, III, General Counsel  
Debra J. McNulty, Clerk to the Board

Virginia International Terminals (VIT) LLC Staff:

Shawn Tibbetts, Chief Operations Officer

Chairman Milliken called the meeting to order at 5:00 p.m. and asked for a motion to go into closed session at this time.

**Motion for Closed Session**

Motion was read by Mr. Pullen, “to go into closed session in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(1), the personnel exemption, to review and consider results of the CEO and Executive Director’s CY2016 performance metrics and review of his confidential CY2017 performance metrics; and pursuant to the requirements of §2.2-3711(A)(38), and the provisions of §62.1-132.4, to discuss confidential proprietary and financial information and data furnished to the VPA relating to the strategic growth and operation of the Port’s terminal facilities.”

The motion was seconded by Mr. Diamonstein.

**Open Session**

At 6:40 p.m., the Executive Committee came out of closed session and the following motion was read by Mr. Pullen:

“WHEREAS, the Executive Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Committee certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee.”

The motion was seconded by Mr. Diamonstein.

A roll call vote of the Executive Committee members, certifying the closed session, was conducted as follows:

Ayes: 5 (Aument, Diamonstein, Milliken, Pullen)	Nays: 0
Absent During Vote: 1 (McCollum)	
Absent During Meeting: 0	

There were no public comments and the meeting adjourned at 6:40 p.m.

Respectfully submitted,

Debra J. McNulty  
Clerk to the Board