

MINUTES
Virginia Port Authority Board of Commissioners
Executive Committee Meeting
October 19, 2017

The Virginia Port Authority (“VPA”) Executive Committee (“Committee”) held a meeting on October 19, 2017, in the VPA’s Conference Room, 600 World Trade Center, Norfolk, Virginia.

The following were then in attendance:

Executive Committee Members Present:

John G. Milliken, VPA Chairman
Jennifer D. Aument
Alan A. Diamonstein, Chair/Growth and Operations Committee
F. Blair Wimbush, Chair/Finance and Audit Committee

Members Absent:

John N. Pullen, VPA Vice Chairman

Board Members Present:

J. William Cofer
Stephen Moret
Kim Scheeler
Louisa M. Strayhorn
Deborah C. Waters

VPA Staff:

John F. Reinhart, CEO and Executive Director
Cathie Vick, Chief Public Affairs Officer
Joseph P. Ruddy, Chief Innovation Officer
Sarah McCoy, General Counsel
Matthew Barnes-Smith, Senior Vice President, Administration Services & Compliance
Debra J. McNulty, Secretary to the Board

Virginia International Terminals, LLC (VIT) Staff:

Shawn Tibbetts, Chief Operations Officer
Rich Ceci, Senior Vice President of Technology & Projects

Chairman Milliken called the meeting to order at 1:08 p.m. and asked for a motion to go into closed session at this time. (The safety briefing was conducted in the prior Growth and Operations Committee meeting.)

Motion for Closed Session

Motion was read by Ms. Aument as follows:

“I move that the Executive Committee go into closed session in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(6), to discuss or consider the investment of public funds into the Port’s terminal facilities, relating to the expansion projects at South Norfolk International Terminals (SNIT) and Virginia International Gateway (VIG) where competition or bargaining is involved, where, if made public initially, the financial interests of the VPA would be adversely affected, and pursuant to §2.2-3711(A)(37), §2.2-3705.6(1), and §62.1-132.4, to discuss confidential proprietary and financial information and data furnished to the VPA relating to the expansion projects.”

The motion was seconded by Mr. Diamonstein.

Open Session

At 2:34 p.m., the Executive Committee came out of closed session and the following motion was read by Mr. Wimbush:

“WHEREAS, the Executive Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Committee certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee.”

The motion was seconded by Mr. Diamonstein.

A roll call vote of the Executive Committee members, certifying the closed session, was conducted as follows:

Ayes: 5 (Milliken, Aument, Diamonstein, Wimbush)

Nays: 0

Absent During Vote: 1 (Pullen)

Absent During Meeting: 1 (Pullen)

There were no public comments and the meeting adjourned at 2:34 p.m.

Respectfully submitted,



Debra J. McNulty
Secretary to the Board