

**MINUTES**  
**Virginia Port Authority Board of Commissioners**  
**Executive Committee Meeting**  
**January 22, 2018**

The Virginia Port Authority (“VPA”) Executive Committee (“Committee”) held a meeting on January 22, 2018, in the VPA’s Conference Room, 600 World Trade Center, Norfolk, Virginia.

The following were then in attendance:

Executive Committee Members Present:

John G. Milliken, VPA Chairman  
John N. Pullen, VPA Vice Chairman  
Alan A. Diamonstein, Chair/Growth and Operations Committee  
F. Blair Wimbush, Chair/Finance and Audit Committee

Member Absent:

Jennifer D. Aument

Board Members Present:

Manju S. Ganeriwala, State Treasurer  
Faith B. Power  
Kim Scheeler  
Louisa M. Strayhorn  
Deborah C. Waters

VPA Staff:

John F. Reinhart, CEO and Executive Director  
Cathie Vick, Chief Public Affairs Officer  
Carla Welsh, Director, Creative Services & Brand Management  
Debra J. McNulty, Secretary to the Board

Chairman Milliken called the meeting to order at 5:00 p.m. (The safety briefing was conducted just prior to this meeting.)

Chairman Milliken talked about the importance of having some of the VPA Board meetings held outside of Norfolk and he presented the following schedule for 2018:

- March 27 - Meeting at Virginia International Gateway (VIG) followed by a rolling tour of the VIG II expansion
- May 22 - Meeting at Virginia Economic Development Partnership (VEDP) office followed by a tour of Richmond Marine Terminal (RMT) and Commerce Corridor developments
- July 24 – Meeting at World Trade Center followed by a tour of distribution centers
- September 25 – Meeting at World Trade Center followed by tour of South Norfolk International Terminals (SNIT) expansion
- November 27 – Meeting at World Trade Center – Year-end meeting with FY2018 review and presentation on Sea-Level Rise and Environmental Performances

Mr. Diamonstein suggested that the July or September meeting be held at Newport News Marine Terminal (NNMT) to discuss the future of NNMT and everyone agreed.

Chairman Milliken announced he has a schedule conflict for his attendance at the May meeting and Mr. Wimbush announced that he may have a schedule conflict for the July meeting.

Mr. Wimbush remarked that sea-level rise was an important topic for discussion and Mr. Reinhart mentioned that he participated in a video recording on sea-level rise at WHRO's studio last week (air date to be announced).

Mr. Reinhart also mentioned that the Governor's Transportation Conference is scheduled to be held in Hampton Roads in October 2018.

Mr. Scheeler noted that the November 27<sup>th</sup> meeting date was right after the Thanksgiving holiday. After some discussion, it was suggested that the meeting should be rescheduled to November 14<sup>th</sup> (committees meet on Monday, November 13<sup>th</sup>). Everyone agreed and Chairman Milliken said he would make the announcement at Tuesday's Public Session.

At this time, Chairman Milliken asked for a motion to go into closed session.

### **Motion for Closed Session**

Motion was read by Mr. Pullen as follows:

"I move that the Executive Committee go into closed session in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(1), the personnel exemption, to review and consider results of the CEO and Executive Director's CY2017 performance metrics and review of his confidential CY2018 draft performance metrics; and pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss confidential proprietary and financial information and data furnished to the VPA relating to the strategic growth and operation of the Port's terminal facilities."

The motion was seconded by Mr. Wimbush.

### **Open Session**

At 6:05 p.m., the Executive Committee came out of closed session and the following motion was read by Mr. Diamonstein:

"WHEREAS, the Executive Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Committee certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee."

The motion was seconded by Mr. Wimbush.

A roll call vote of the Executive Committee members, certifying the closed session, was conducted as follows:

Ayes: 5 (Milliken, Pullen, Diamonstein, Wimbush)

Nays: 0

Absent During Vote: 1 (Aument)

Absent During Meeting: 1 (Aument)

There were no public comments and the meeting adjourned at 6:05 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Debra J. McNulty". The signature is written in a cursive style with a large, sweeping flourish at the end.

Debra J. McNulty  
Secretary to the Board