

AG E N D A

Virginia Port Authority (VPA) Board of Commissioners - Session 386

Meeting Location:

Virginia Economic Development Partnership (VEDP)

901 East Cary Street, Richmond, Virginia

Tuesday, May 22, 2018 – 9:00 A.M.

Call to Order by Chairman John G. Milliken

Safety Briefing

Introductions

I. Approval of Minutes

Approval of the minutes of the regular meeting held March 27, 2018

II. Presentation

Presentation of Aid to Local Ports Grant Projects and Consideration of Resolution 18-4, Approving Grant Awards for FY2019 – Mr. Chris Gullickson, Economic Development Manager

III. Reports of Committees

A. Executive Committee – John G. Milliken, Chairman

- I. Report of Executive Committee – Chairman Milliken
2. Report on the authorization pursuant to Sec. 3.4.1 of the Bylaws, for Virginia Port Authority's Executive Director to finalize a contract and issue a Notice to Proceed to Business and Technology Resource Group (BTRG) for financial system integrator professional services for Human Resources and Payroll Functionality.
3. Appointment of Nominating Committee members for officer elections at the July 24th annual meeting of the Board – Chairman Milliken

B. Finance and Audit Committee – F. Blair Wimbush, Committee Chair

1. Report of Finance and Audit Committee – Mr. Wimbush
2. VPA and Virginia International Terminals LLC (VIT) Consolidated Financial Reports for the Month Ended March 31, 2018 (FY18) – Rodney W. Oliver, Chief Financial Officer
3. Presentation of the Virginia Port Authority Consolidated FY19 Annual Budget – Mr. Oliver
4. Consideration of Resolution 18-5, approving the VPA FY19 Consolidated Annual Budget for the year beginning July 1, 2018 and ending June 30, 2019 – Mr. Oliver
5. Consideration of Resolution 18-6, Authorizing the Executive Director to approve the issuance of Commonwealth Port Fund Revenue Refunding Bonds, Series 2018 – George L. Scruggs, Jr., Bond Counsel, Kutak Rock LLP
6. Presentation of VPA Procurement and Capital Outlay Manual (PCOM) and Consideration of Resolution 18-7, approving the PCOM – Matthew Barnes-Smith, Senior Vice President, Administration Services and Compliance

C. Growth and Operations Committee – Alan A. Diamonstein, Committee Chair

1. Report of Growth and Operations Committee – Mr. Diamonstein
2. Safety/Operations Report – Shawn Tibbetts, Chief Operations Officer
3. Sales Report - Thomas D. Capozzi, Chief Sales Officer
4. Innovation Report - Joseph Ruddy, Chief Innovation Officer

IV. Report by Chief Human Resources Officer – James Bibbs

V. Report by Chief Public Affairs Officer – Cathie Vick

VI. Report by CEO/Executive Director - John F. Reinhart

VII. Unfinished Business

VIII. New Business

IX. Other Business, Opportunity for Public Comment, and Adjournment

After adjournment, Board members will depart for a bus tour of Richmond Marine Terminal (RMT) and the industrial corridor along Commerce Road and Deepwater Terminal Boulevard (“Commerce Corridor”).

According to the VPA Bylaws, regular meetings of the VPA Board shall be held on the fourth Tuesday of January, March, May, July (annual meeting), September and November, unless otherwise previously agreed upon by the Board (Start times scheduled for 9:00 a.m.).

The scheduled meeting dates for the remainder of 2018 are as follows:

July 24

September 25

November 15 (This is a Wednesday and was rescheduled from November 27 due to the Thanksgiving Holiday)

Committee meetings are scheduled on the day before the Public Session.