

MINUTES
Virginia Port Authority Board of Commissioners
Growth and Operations Committee Meeting
September 24, 2018

The Virginia Port Authority (“VPA”) Growth and Operations Committee (“Committee”) held a meeting on September 24, 2018, at Virginia Port Authority, 600 World Trade Center, 101 West Main Street, Norfolk. VPA Board Chairman, John G. Milliken, called the meeting to order at 2:08 p.m.

The following were in attendance:

Committee Members Present:

J. William Cofer
Val S. McWhorter
Stephen Moret (arrived at 2:30)
Deborah C. Waters

Committee Members Absent:

Alan A. Diamonstein, Chair
Jennifer D. Aument, Vice Chair

Board Members Present:

John G. Milliken, VPA Board Chairman
F. Blair Wimbush, VPA Board Vice Chairman
Kim Scheeler
Louisa M. Strayhorn

VPA Staff:

John F. Reinhart, CEO and Executive Director
James Bibbs, Chief Human Resources Officer
Sarah McCoy, General Counsel
Rodney W. Oliver, Chief Financial Officer
Joseph P. Ruddy, Chief Innovation Officer
Cathie Vick, Chief Public Affairs Officer
Matthew Barnes-Smith, Senior Vice President, Administration Services & Compliance
Russell Held, Vice President, Economic Development
Daniel Hendrickson, Vice President, Strategic Planning & Analytics
Jay Stecher, Vice President, Marketing & Communications
Joseph Harris, Senior Director, Media Relations
Nina Malone, Director, Financial Planning & Analysis
Anja Sparenberg, Director, Management Reporting & Analytics
Yishu Zheng, Manager, Strategy Execution
Lauren Creech, Supervisor, Sales Support
Carla Welsh, Director, Creative Services
Debra J. McNulty, Secretary to the Board

Virginia International Terminals, LLC (VIT) Staff:

Thomas D. Capozzi, Chief Sales Officer
Shawn Tibbetts, President of VIT and Chief Operations Officer
Cary Hagen, Vice President Cargo Sales
Joseph O'Brien, Vice President, Ocean Carrier Sales
David Harriss, Director, Breakbulk Sales & Services
Brian Kobza, Director, Ocean Carrier Sales
Daniel LeGrande, Director of Inland Terminals & Sales Support

Guests:

W. Brice Fiske, Office of the Attorney General

Mr. Ruddy conducted the safety briefing at this time.

Motion for Closed Session

At 2:00 p.m., Chairman Milliken asked for a motion to go into closed session. The motion was read by Mr. McWhorter as follows:

“I move that the VPA Board’s Growth and Operations Committee convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss proprietary information and data furnished to the VPA in confidence, including but not limited to customer and cargo contracts, agreements, or information, ship tally sheets, ship manifests, information relating to tonnages and cargoes, annual budgets; as well as metrics, analyses, and data relating to its safety program and terminal throughput activity, including gate, rail, and chassis usage, information technology initiatives, and vessel size and capacity forecasting; and pursuant to §2.2-3711(A)(5), to discuss prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community; and pursuant to §2.2-3711(A)(6), to discuss or consider the investment of public funds relating to strategic growth initiatives and projects, where competition or bargaining is involved, where, if made public initially, the financial interests of the VPA would be adversely affected; and pursuant to §2.2-3711(A)(19), to discuss specific cybersecurity threats or vulnerabilities and briefings by staff members on actions taken to respond to such matters.”

The motion was seconded by Mr. Cofer.

For the record, due to time constraints, the topic of cybersecurity was not discussed.

End of Closed Session

At 4:40 p.m., the Growth and Operations Committee came out of closed session and the following resolution was read by Mr. McWhorter:

“Whereas, the Virginia Port Authority Growth and Operations Committee had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Committee members that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved, that the Growth and Operations Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.”

The resolution was seconded by Mr. Cofer and passed by a roll call vote of the Growth and Operation Committee members, and Chair and Vice Chair of the VPA Board (ex officios), as follows:

Ayes: 6 (Cofer, McWhorter, Moret, Waters, Milliken, Wimbush)

Nays: 0

Absent During Vote: 2 (Aument, Diamonstein)

Absent During Meeting: 2 (Aument, Diamonstein)

There were no public comments and the meeting adjourned at 4:40 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Debra J. McNulty". The signature is written in a cursive style with a large, sweeping flourish at the end.

Debra J. McNulty
Secretary to the Board