

**MINUTES**  
**Virginia Port Authority Board of Commissioners**  
**Executive Committee Electronic Meeting**  
**November 16, 2020**

The Virginia Port Authority (“VPA”) Executive Committee (“Committee”) held an electronic meeting via the Zoom platform on November 16, 2020.

*This electronic meeting is assembled during a declared state of emergency when it is impracticable or unsafe to assemble a quorum in a single location, to discuss or transact the business statutorily required or necessary to continue operation of the public body in accordance with Item 4-0.01.g of Chapter 1283 of the 2020 Amendments to the 2019 Appropriation Act.*

Chairman Milliken called the meeting to order at 5:00 p.m. and asked Mrs. McNulty to confirm that the public conference line was connected and to conduct a roll call of Board members who were on the call. The following were present:

Executive Committee Members Participating:

John G. Milliken, VPA Board Chairman  
F. Blair Wimbush, VPA Board Vice Chairman  
Faith B. Power, Chair, Finance and Audit Committee

Executive Committee Members Absent:

Jennifer D. Aument, Vice Chair, Growth and Operations Committee  
Val S. McWhorter, Chair, Growth and Operations Committee

Board Members Participating:

John C. Asbury  
Manju S. Ganeriwala, State Treasurer  
Eva Teig Hardy  
Joni Ivey  
Louisa M. Strayhorn  
Deborah C. Waters

Board Members Absent:

J. William Cofer  
Stephen Moret

VPA Staff:

John F. Reinhart, CEO and Executive Director  
Debra J. McNulty, Secretary to the Board

**Motion to Convene an Electronic Meeting**

At 5:00 p.m., Vice Chairman Wimbush made a motion to convene an electronic meeting pursuant to the requirements of Item 4-0.01.g of Chapter 1283 of the 2020 Amendments to the 2019 Appropriation Act, to discuss or transact the business statutorily required or necessary to continue operation of the Virginia Port Authority.

Chairman Milliken then explained the factual basis for the motion, as follows:

“It is necessary to convene this meeting in order for the Executive Committee to continue the critical mission of planning for the transition of the Executive Director of the Virginia Port Authority.”

The motion was seconded by Commissioner Power and unanimously carried.

Ayes: 3 (Milliken, Wimbush, Power)  
Nays: 0  
Absent During Vote: 2 (Aument, McWhorter)  
Absent During Meeting: 2 (Aument, McWhorter)

**Certification of Executive (Search) Committee Closed Session convened on September 21, 2020, in accordance with Virginia Code Section 2.2-3712.B**

At this time Vice Chairman Wimbush made the following motion:

WHEREAS, the Executive (Search) Committee had convened a closed meeting on September 21, 2020, pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, the Executive (Search) Committee recessed the September 21 meeting and continued a closed session on October 1, 2020, in accordance with Virginia Code Section 2.2-3712.B; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, the Executive (Search) Committee certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee."

The motion was seconded by Commissioner Power and a roll call of the Executive (Search) Committee members was conducted by Mrs. McNulty.

Ayes: 3 (Milliken, Wimbush, Power)  
Nays: 0  
Absent During Vote: 2 (Aument, McWhorter)  
Absent During Meeting: 2 (Aument, McWhorter)

At this time, Vice Chairman Wimbush offered a motion for the Executive Committee to convene a **closed meeting** in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(1), the personnel exemption, to discuss personnel issues relating to the transition of the Executive Director. The motion was seconded by Commissioner Power and unanimously carried.

Ayes: 3 (Milliken, Wimbush, Power)  
Nays: 0  
Absent During Vote: 2 (Aument, McWhorter)  
Absent During Meeting: 2 (Aument, McWhorter)

At this time Mrs. McNulty confirmed that the public conference line was disconnected. The Executive Committee proceeded in closed session.

**End of Closed Session**

At 6:15 p.m., the Executive Committee came out of closed session and the following resolution was read by Vice Chairman Wimbush:

“Whereas, the Virginia Port Authority Executive Committee had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by Committee members that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved, that the Executive Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.”

The resolution was seconded by Commissioner Power and passed by a roll call vote of the Executive Committee members as follows:

Ayes: 3 (Milliken, Wimbush, Power)

Nays: 0

Absent During Vote: 2 (Aument, McWhorter)

Absent During Meeting: 2 (Aument, McWhorter)

There were no members of the public on the conference line during the open portions of the meeting and there were no public comments submitted to [PublicComments@portofvirginia.com](mailto:PublicComments@portofvirginia.com) .

The meeting adjourned at 6:15 p.m.

Respectfully submitted,



Debra J. McNulty  
Secretary to the Board