



VIRGINIA INTERNATIONAL TERMINALS, LLC
601 World Trade Center, Norfolk, VA 23510
(757)683-8000

ADDENDUM NO. 1

Request for Proposals: 2021-17-VIT
Janitorial Services
Closing Date: May 14, 2021 @ 2:00 p.m.

The following questions and answers are provided to all bidders:

Q. The cleaning contractor is responsible for the purchase of all consumable products for storage in janitorial spaces at the Port of Virginia facilities. Can the Port provide benchmark information on the volume of products and types of products used?

A. The Port of Virginia will not provide benchmark information on the historic volume of consumables. The consumables will be billed by the contractor separately so that the bids do not need to include or account for the cost of consumables.

Q. How will the contractor handle employee minimum wage increases?

A. Please submit the bids based on the first year's expected minimum wage increase, July 1, 2021 to June 30, 2022. The contract will need to be adjusted annually based upon future increases as established by the Code of Virginia. (40.1-28.10).

Q. What is the motivation behind the cleaning frequencies in the RFP?

A. The cleaning frequencies are based on current estimates and can be increased or decreased based on the needs of the Port of Virginia. Increasing or decreasing frequencies of a full cleaning of a given area will be conducted using the per square foot price as bid by the vendors.

Q. Is the Janitorial Cleaning contractor required to maintain pollution coverage insurance?

A. Pollution coverage does not apply if the vendors uses green, non-petroleum based or environmentally hazardous products.

Q. Will the Port of Virginia provide PPE for replenishment of PPE Stations?

A. The Port of Virginia will provide PPE for the replenishment of PPE Stations.

Q. Will the Port of Virginia offer credit for companies that use SWaM vendors?

A. All current vendors involved in this RFP process are SWaM certified and will receive the same score.

Q. Does the Port of Virginia require green cleaning products?



VIRGINIA INTERNATIONAL TERMINALS, LLC
601 World Trade Center, Norfolk, VA 23510
(757)683-8000

A. The Port of Virginia is requesting that this bid include pricing that accounts for the use of Green cleaning products. If you look at the SDS of a product, we are asking that if it has a value above a 1 on the “fire triangle” or in a list provided in the SDS that contractors consider using a safer product when possible.

Note: A signed acknowledgement of this addendum must be received via email to proposals@vit.org either prior to the proposal due date and hour or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Very truly yours,

A handwritten signature in black ink that reads "Meg Mergenmeier".

Meg Mergenmeier
Procurement Agent

Name of Firm

Signature/Title

Date