

MINUTES
Virginia Port Authority Board of Commissioners
Growth and Operations Committee Meeting
July 11, 2022

The Virginia Port Authority (“VPA”) Growth and Operations Committee (“Committee”) held a meeting on July 11, 2022 at Norfolk International Terminals, Tenth Floor, 7737 Hampton Blvd, Norfolk.

Committee Members Present:

Maurice A. Jones
Edward F. O’Callaghan
Deborah C. Waters

Committee Members Absent:

Eva Teig Hardy

Board Members Present:

Faith B. Power, VPA Board Vice Chair
Shaza L. Andersen
John C. Asbury
James C. Burnett
Michael W. Coleman
Aubrey L. Layne

VPA Staff Present:

Stephen A. Edwards, CEO and Executive Director
Sarah J. McCoy, General Counsel
Rodney W. Oliver, Chief Financial Officer
Monica Y. Sturgis, Chief Human Resources Officer
Cathie J. Vick, Chief Development and Public Affairs Officer
Ryenne A. Shields, Secretary to the Board
Jodie L. Asbell, Sr. Executive Administrative Assistant and Assistant Secretary to the Board

Virginia International Terminals, LLC (VIT) Staff Present:

Thomas D. Capozzi, Chief Sales and Marketing Officer
Joseph P. Ruddy, Chief Operations Officer
Ashley Fisher, Vice President, Strategy

Guests:

Hon. Shep Miller, Secretary of Transportation

VPA Board Vice Chair Power called the meeting to order at 1:31pm and requested a safety briefing from Joseph P. Ruddy, Chief Operations Officer, VIT.

At this time, VPA Board Vice Chair Power appointed Commissioner Waters as Acting Chair to Growth and Operations Committee for the July 11, 2022 meeting.

Motion for Closed Session

At 1:34pm, Acting Committee Chair Waters requested a motion to go into closed session. The motion was read by Commissioner O’Callaghan as follows:

“I move that the VPA Board’s Growth and Operations Committee to convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss proprietary information and data furnished to the VPA in confidence, including but not limited to customer and cargo contracts, agreements, or information, ship tally sheets, ship manifests, information relating to tonnages and cargoes, annual budgets; as well as metrics, analyses, and data relating to its health and safety program and terminal throughput activity, including gate, rail, and chassis usage, information technology initiatives; and

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pursuant to §2.2-3711(A)(5), to discuss prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community; and pursuant to §2.2-3711(A)(6), to discuss or consider the investment of public funds relating to strategic growth initiatives and projects, where competition or bargaining is involved, where, if made public initially, the financial interests of the VPA would be adversely affected.”

The motion was seconded by Commissioner Power and passed by a roll call vote of the Growth and Operations Committee Members and ex officio members as follows:

Ayes: 4 (Jones, O’Callaghan, Waters, Power)

Nays: 0

Absent During Vote: 1 (Hardy)

Absent During Meeting: 1 (Hardy)

End of Closed Session

At 3:14pm, the Growth and Operations Committee came out of closed session and the following resolution was read by Commissioner O’Callaghan:

“I move the following resolution,

WHEREAS, the Growth and Operations Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the committee member certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee.”

The resolution was seconded by Commissioner Jones and passed by a roll call vote of the Growth and Operations Committee Members and ex officio members as follows:

Ayes: 4 (Jones, O’Callaghan, Waters, Power)

Nays: 0

Absent During Vote: 1 (Hardy)

Absent During Meeting: 1 (Hardy)

There were no members of the public present for comment and the meeting adjourned at 3:16pm.

Respectfully submitted,

Ryanne A. Shields
Secretary to the Board