

MINUTES
Virginia Port Authority Board of Commissioners
Growth Committee Meeting
March 13, 2023

The Virginia Port Authority (“VPA”) Growth Committee (“Committee”) held a meeting on March 13, 2023 in the VPA Boardroom, 600 World Trade Center, 101 W Main St, Norfolk, Virginia.

Committee Members Present:

John C. Asbury, Chair
Michael W. Coleman, Vice Chair
Jason El Koubi
Eva Teig Hardy
Aubrey L. Layne, Ex-Officio
Faith B. Power, Ex-Officio

Board Members Present:

James C. Burnett
John W. Kirk III
Edward F. O’Callaghan
Deborah C. Waters

VPA Staff Present:

Stephen A. Edwards, CEO and Executive Director
Sarah J. McCoy, General Counsel and Chief Administrative Officer
Ryenne A. Shields, Secretary to the Board

Virginia International Terminals, LLC (“VIT”) Staff Present:

Thomas D. Capozzi, Chief Sales and Marketing Officer
Amanda Nelson, Vice President, Growth

Open Session

Chair Asbury called the meeting to order at 3:37pm.

Closed Session

At 3:38pm, Chair Asbury requested a motion to go into closed session. The motion was made by Commissioner Coleman as follows:

“I move that the VPA Board’s Growth Committee convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss proprietary information and data furnished to the VPA in confidence, including but not limited to customer and cargo contracts, agreements, or information, ship tally sheets, ship manifests, information relating to tonnages and cargoes, annual budgets; and pursuant to §2.2-3711(A)(5), to discuss prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community; and pursuant to §2.2-3711(A)(6), to discuss or consider the investment of public funds relating to strategic growth initiatives and projects, where competition or bargaining is involved, where, if made public initially, the financial interests of the VPA would be adversely affected.”

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The motion was seconded by Commissioner Hardy and passed by a vote of the Growth Committee Members and ex officio members as follows:

Ayes: 5 (Asbury, Coleman, El Koubi, Hardy, Layne, Power)

Nays: 0

Abstention: 0

Absent During Vote: 0

Absent During Meeting: 0

Certification of Closed Session

At 4:52pm, the Growth Committee came out of closed session and the following resolution was made by Commissioner Coleman:

"I move the following resolution,

Whereas, the Growth Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

Now, therefore, be it resolved, that the Committee member certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee."

The resolution was seconded by Commissioner Hardy and passed by a roll call vote of the Growth Committee Members and ex officio members as follows:

Ayes: 5 (Asbury, Coleman, El Koubi, Hardy, Layne, Power)

Nays: 0

Abstention: 0

Absent During Vote: 0

Absent During Meeting: 0

There were no members of the public present for comment and the meeting adjourned at 4:53pm.

Respectfully submitted,



Ryanne A. Shields
Secretary to the Board