

Agenda

Virginia Port Authority (VPA) Board of Commissioners Annual Meeting – Session 414

Tuesday, July 11, 2023 – 9:00 a.m.

Meeting Location:

VPA Boardroom, 101 W. Main Street, 600 World Trade Center, Norfolk

- 1. Call to Order – Chair Aubrey L. Layne**
- 2. Safety Briefing – Joseph P. Ruddy, Chief Operations Officer, VIT**
- 3. Election of Officers**

- A. Report of the Governance Committee and Election of Officers for the year July 1, 2023 through June 30, 2024

Governance Committee

Faith B. Power, Chair
Michael W. Coleman
Eva Teig Hardy
John W. Kirk III

Under the Bylaws (Article III. Section 3.3 Officers) the Board elects a Chair and a Vice Chair and may elect from its membership or appoint from the staff a Secretary and Treasurer. The practice of the Board has been to elect its Chair and Vice Chair and to appoint from the staff a Treasurer, Secretary, and Assistant Secretary. Officers for the year ending June 30, 2023 were:

Chair – Aubrey L. Layne
Vice Chair – Faith B. Power
Treasurer – Rodney W. Oliver
Secretary – Rynne A. Shields
Assistant Secretary – Jodie L. Asbell

At this time, the Governance Committee will present the slate of officers for year ending June 30, 2024.

- 4. Appointments to Standing Committees**
- 5. Consideration of Resolution 23-10 Amending the Bylaws of the Virginia Port Authority**
- 6. Other Business**
- 7. Opportunity for Public Comment and Adjournment**
- 8. Adjourn**

Agenda

Virginia Port Authority (VPA) Board of Commissioners Regular Meeting – Session – 415

Tuesday, July 11, 2023 – 9:15 AM (or immediately following Annual Meeting)

Meeting Location:

VPA Boardroom, 101 W. Main Street, 600 World Trade Center, Norfolk

1. Call to Order

2. Safety Briefing – Joseph P. Ruddy, Chief Operations Officer, VIT

3. Approval of Minutes

A. Approval of the minutes of the VPA Board of Commissioners meetings held May 9, 2023

4. Introductions and Opportunity for Public Comment

5. Reports of Committees

A. Executive Committee – Aubrey L. Layne, Chair

1. Report of Executive Committee
2. Consideration of Resolution 23-11 Approving Executive Director Incentive Compensation for Fiscal Year 2023 Results
3. Report of Investment Committee

B. Finance and Audit Committee – James C. Burnett, Committee Chair

1. Report of Finance and Audit Committee
2. Financial Performance: FYTD ending May 31 – Rodney W. Oliver, Chief Financial Officer
3. Consideration of Resolution 23-12 VPA Small Purchase Charge Card Policy– Rodney W. Oliver, Chief Financial Officer
4. Consideration of Resolution 23-13 VPA Travel Policy – Rodney W. Oliver, Chief Financial Officer
5. Consideration of Resolution 23-14 SNIT Under Wharf Concrete Repairs, Rodney W. Oliver, Chief Financial Officer
6. Consideration of Resolution 23-15 PMT Berth Expansion, Rodney W. Oliver, Chief Financial Officer

C. Operations and Infrastructure Committee – Deborah C. Waters, Committee Chair

1. Report of Operations and Infrastructure Committee

2. Report on Safety and Operations – Joseph P. Ruddy, Chief Operations Officer, Virginia International Terminals, LLC (VIT)
3. Infrastructure Projects Update – Cathie J. Vick, Chief Development and Public Affairs Officer

D. Growth Committee – John C. Asbury, Committee Chair

1. Report of Growth Committee
2. Report on Sales and Volume – Thomas C. Capozzi, Chief Sales and Marketing Officer, VIT
3. USEC Ports Market Comparison - Thomas C. Capozzi, Chief Sales and Marketing Officer, VIT

6. Report of CEO/Executive Director – Stephen A. Edwards

7. Other Business

8. Adjourn

The next meeting of the VPA Board of Commissioners will be held on September 19, 2023.